**Report to the Board**

**GUIDANCE AND CAREER DEVELOPMENT DIVISION**

**Submitted By:** Jan Bennett Bell

**Date Submitted:** October 20, 2016

1. ***Strategic Direction Contributions:*** Please summarize activities conducted by you and your policy committee in the areas below since the last Board meeting.
	1. **MEMBER VALUE:** *What activities were undertaken to represent and serve Region/Division members (ex. communications to/from members, additions to website, awards/scholarship programs, other use of Region/Division funds, etc.)?*
* Released G&CD Divisional Newsletter (August 2016) to members
* Worked with Jennifer H and NCDA to finalize and release the new “ACTE/NCDA Professional Package” application and opportunities (woot, woot!)
* Collaborate with Doug Cullen, Pres., VT/NH CDA concerning an additional benefit opportunity for their state members
* Partnered with Janet Goble, ADMIN Division, to provide 2 joint opportunities for our respective divisions @ VISION: *Hospitality Room* and “*Engaging the Whole School/System in CTE”*
* Eblast to lapsed members concerning VISION 2016
	1. **PROFESSIONAL DEVELOPMENT:** *What progress was made on planning professional development offerings within the Region/Division (ex. VISION 2016 programming, Region Conference planning, etc.)?*
* Planned within the division and with ACTE staff to finalize preparations for VISION 2016: 20+ G&CD Sessions, 2 joint opportunities with ADMIN, Opening Session programing/agenda, Policy Committee work agenda and meeting prep, G&CD Business Meeting prep, Hospitality Room and Lucy Booth supplies, staffing and preparations, Blue Book preparations and publication
* Coordinated with Heather Hughes, ARMY representative, to finalize planning and preparations for ARMY Reception/speaker
	1. **LEADERSHIP:** *What activities were conducted to recruit or mentor volunteers and up-and-coming leaders (Educators in Action, committee members, fellows)?*
* Participate in participate in the conference calls for the Division VP’S
* Conducted quarterly G&CD Policy Committee conference call
* Host Jennifer Bowman, Legislative Assistant, Sen James Inhofe, @ Tulsa Tech
* Coordination of collaboration with Dave K, Region I VP, and Doug C, NCDA for member services
* Garner support from national office at VISION for G&CD Award (BOEING)-Michael and Steve to attend Opening Session for presentation. Official photographer will be present for photo op.
* Reached out to Tom Schlimpert, AZ concerning PC Membership
* Arrange for BOEING Award to be engraved and purchased for presentation during G&CD OS

 **Potential Board of Directors Candidates:**

* + 1. Future Region/Division Vice President suggestions:
		2. ACTE President/Elect suggestions: **John Noel**
		3. ACTE Ambassador suggestions:
	1. **PUBLIC POLICY:** *What legislative issues in your Region/Division were identified?*
* Continue to stay abreast of changes/rollout of new ESSA legislation for the purposes of sharing info with members
* Continue to stay current with legislative efforts and the passage updates concerning Carl Perkins
	1. **MARKETING:** *What activities were conducted to increase awareness of ACTE or CTE (ex. representation at local/affiliate conferences, social media activity, other promotions)?*
* Represented G&CD/ACTE, as a national officer, at the *Career Technical Education Equity Council National Conference, Tulsa, Ok*
* Distributed Guidance and Career Development Talking Points to members
* Distributed National PTA infographic to members
1. Division/Region Concerns:

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| **What are your concerns for your Region/ Division specifically?** | **What are the implications for ACTE?** | **In what capacity can ACTE assist in addressing this issue?**  |
| ***Not at this time*** |  |  |

1. ***Items To Be Placed on Board Agenda for Discussion: (Collaboration with John Noel, PACE VP)***
	1. Allow divisions that only have one candidate for VP-Elect to request approval from the board to fill the VP-Elect position with that candidate based on approval from the divisions nominating committee.  This would allow the candidate for VP-Elect to still be able to benefit from elect year.  Also, if divisions have just the one qualified candidate that has been approved by the divisions nominating committee to fill the position, they would not run the risk of that candidate not being interested in running the next year and ending up in the same situation of possibly only having one candidate.
	2. Provide access to the board only page to division VP-Elects. Access to the board only page will allow the division VP-Elect to see the resources available to them during the elect year, as they are learning all of the responsibilities that they will have when they assume the role of the division VP.

*(Only include items that require Board discussion or action. These will be placed on the Board meeting agenda.)*